



# **TAMWORTH REGIONAL COUNCIL**

## **ORDINARY COUNCIL MINUTES**

of the **Meeting of Tamworth Regional Council** held in the **Council Chambers**,  
**Lands Building, 25-27 Fitzroy Street, Tamworth**

**5 AUGUST 2025**

**PAUL BENNETT**  
**GENERAL MANAGER**

# ORDINARY COUNCIL

# MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, Lands Building,  
25-27 Fitzroy Street, Tamworth  
**TUESDAY 5 AUGUST 2025 at 6.30PM**

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**PRESENT:** Cr Russell Webb (Mayor), Cr Marc Sutherland, Cr Matt Sharpham, Cr Steve Mears, Cr Brendon North, Cr Charles Impey and Cr Ryan Brooke.

**IN ATTENDANCE:** The General Manager, Director Liveable Communities, Director Creative Communities and Experiences, Director Regional Services, Director Water and Waste, and Acting Executive Manager Strategy and Performance.

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## 1 APOLOGIES AND LEAVE OF ABSENCE

An apology was announced as having been received from Cr Mark Rodda who is unable to attend the Meeting due to personal reasons.

An apology was announced as having been received from Cr Jeff Budd who is unable to attend the Meeting due to personal leave.

### MOTION

**Moved Cr Impey/Cr Brooke**

That the apologies be accepted and Cr Jeff Budd and Cr Mark Rodda be granted leave of absence from the Meeting.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Charles Impey 3. Cr Stephen Mears 4. Cr Brendon North 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

**186/25 RESOLVED**

## 2 COMMUNITY CONSULTATION

### 2.1 ITEM 6.1 - QUESTIONS WITH NOTICE

Peter Gill addressed Council on the Notice of Motion.

### 2.2 ITEM 8.2 AGREEMENT TO ACCEPT LIQUID TRADE WASTE INTO COUNCIL'S SEWER FROM BAIADA'S NEW PROCESSING PLANT AT 1154 GUNNEDAH ROAD, WESTDALE

Peter Gill addressed Council in opposition to the recommendation.

### 3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL

#### MOTION

##### Moved Cr Mears/Cr Brooke

That the Minutes of the Ordinary Meeting held on Tuesday, 22 July 2025, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Charles Impey 3. Cr Stephen Mears 4. Cr Brendon North 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

#### 187/25 RESOLVED

### 4 DISCLOSURE OF INTEREST

**Mayor Russell Webb** declared a conflict of interest in Item 8.2 'Agreement to Accept Liquid Trade Waste into Council's Sewer from Baiada's New Processing Plant at 1154 Gunnedah Road, Westdale' of the Business Paper, for the reason that he has a farming interest with the company. Cr Webb further declared that this was a pecuniary conflict of interest and that he would leave the Chamber and not participate in the debate.

**Mayor Russell Webb** declared a conflict of interest in Item 12.2 'Tender T087-2025- Design and Construct No.1 Oval Pavilion Upgrade' of the Business Paper, for the reason that his son is employed by one of the tenderers. Cr Webb further declared that this was a significant, non pecuniary interest and that he would leave the Chamber and not participate in the debate.

### 5 MAYORAL MINUTE

Nil

### 6 NOTICE OF MOTION

#### 6.1 NOTICE OF MOTION – CR MARK RODDA - QUESTIONS WITH NOTICE

#### MOTION

##### Moved Cr Sharpham/Cr North

That the Questions with Notice be received and noted.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Charles Impey 3. Cr Stephen Mears 4. Cr Brendon North 5. Cr Matthew Sharpham 6. Cr Marc Sutherland	Nil

7. Cr Russell Webb

**188/25 RESOLVED**

## **OPEN COUNCIL REPORTS**

### **7 ENVIRONMENT AND PLANNING**

Nil

### **8 INFRASTRUCTURE AND SERVICES**

#### **8.1 TAMWORTH REGIONAL LOCAL TRAFFIC COMMITTEE MEETING - 2 JULY 2025**

**DIRECTORATE:**

**REGIONAL SERVICES**

**AUTHOR:**

**Graeme McKenzie, Manager - Strategy, Assets and Design**

**Steven Marshall, Strategy, Assets and Design Engineer**

**Reference:**

**Item 8.3 to Ordinary Council 26 March 2024 - Minute No 51/24**

**Item 8.2 to Ordinary Council 11 February 2025 - Minute No 4/25**

**Item 8.1 to Ordinary Council 26 September 2017 - Minute No 315/17**

#### **MOTION**

**Moved Cr Sharpham/Cr Sutherland**

That in relation to the report “**Error! No document variable supplied.**”, Council:

- (i) approves the road closures of Carter Street, Solander Drive, Locks Lane, Gipps Street and the No. 1 Oval Access Road in Tamworth, on Sunday 3 August 2025, for the Tamworth Running Festival;
- (ii) approves the proposed celebration for the Gamilaraay Language Hub office opening and its associated traffic impacts along Fitzroy Street, Tamworth, from 7.00am to 4.00pm on 16 July 2025;
- (iii) approves a three-year blanket approval:
  - a. for any events that only affect ‘the wiggle’ (or one way section) on Fitzroy Street, Tamworth; and
  - b. for events planned between Friday 12am to Monday 12am that require the closure of Fitzroy Street between Peel Street and Kable Avenue (not including the Kable Avenue intersection);
- (iv) approves the installation of the new right-hand turn lane on the eastern approach to the Calala Lane and Campbell Road roundabout, modifying the central median and installation of the associated signs and line marking;
- (v) approves the proposed changes to signage and line marking along Peel Street, Tamworth associated with:
  - a. paid parking being installed from Bourke Street to White Street;
  - b. extending the 1P time restricted parking from Bourke Street to White Street to include 8.30am – 6pm (Sat) and 8.30am – 12.30pm (Sun);
  - c. the introduction of line marked parking bays where required; and
  - d. the proposed “operational” changes such as the minor adjustments to loading zones, the relocation of disabled parking bays etc. in line with best parking practice(s);
- (vi) approves the proposed changes to signage and line marking along Kable Avenue, Tamworth associated with:
  - a. changing the existing all-day and 4P time restricted parking to 3P time

- restricted parking;
- b. changing the existing 2P time restricted parking to 3P time restricted parking;
- c. the introduction of line marked parking bays where required; and
- d. the proposed “operational” changes such as the minor adjustments to bus zones, the relocation of disabled car parks etc. in line with best parking practice(s);
- (vii) approves the proposed changes to signage along Bourke Street, Tamworth in accordance with the signage plan;
- (viii) approves the proposed changes to signage and line marking along Fitzroy Street, Tamworth associated with:
  - a. the installation of additional police only parking bays near Tamworth Square; and
  - b. the proposed “operational” changes such as the relocation and modification of disabled car parks etc. in line with best parking practice(s);
- (ix) approves the proposed changes to signage and line marking along White Street, Tamworth associated with:
  - a. changing the existing 2P paid parking on the western side of White Street (from Kable Avenue to Peel Street) to 2P free parking from 8.30am – 6pm (Mon-Fri) and 8.30am – 12.30pm (Sat); and
  - b. the proposed “operational” changes such as the modification of disabled car parks etc. in line with best parking practice(s);
- (x) approves the proposed changes to signage and line marking along Hill Street, Tamworth associated with:
  - a. changing the existing all-day free parking on the western side of Hill Street (from Kable Avenue to Peel Street) to 2P free parking from 8.30am – 6pm (Mon-Fri) and 8.30am – 12.30pm (Sat); and
  - b. the introduction of line marked parking bays.
- (xi) approves the proposed changes to signage and line marking along Roderick Street, Tamworth associated with:
  - a. the proposed “operational” changes such as the installation of designated long vehicle parking bays etc. in line with best parking practice(s);
  - b. the introduction of line marked parking bays; and
- (xii) approves the proposed changes to signage and line marking along Dowe Street, Tamworth associated with:
  - a. the proposed “operational” changes such as the installation of a new loading zone etc. in line with best parking practice(s); and
  - b. the introduction of line marked parking bays.

COUncillors WHO VOTED FOR  
THE DECISION

- 1. Cr Ryan Brooke
- 2. Cr Charles Impey
- 3. Cr Stephen Mears
- 4. Cr Brendon North
- 5. Cr Matthew Sharpham
- 6. Cr Marc Sutherland
- 7. Cr Russell Webb

COUncillors WHO VOTED AGAINST  
THE DECISION

Nil

189/25 RESOLVED

**Mayor Russell Webb** declared a conflict of interest in this Item of the Business Paper, for the reason that he has a farming interest with the company. Cr Webb further declared that this was a pecuniary conflict of interest and that he would leave the Chamber and not participate in the debate.

## MOTION

### Moved Cr Webb/Cr Brooke

In accordance with the Code of Meeting Practice, that Cr Marc Sutherland be nominated as temporary Chair for the duration of discussion and consideration of Item 8.2 . 'Agreement to Accept Liquid Trade Waste into Council's Sewer from Baiada's New Processing Plant at 1154 Gunnedah Road, Westdale' and Item 12.2 "Tender T087-2025- Design and Construct No.1 Oval Pavilion Upgrade'.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
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1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

### 190/25 RESOLVED

Cr Russell Webb left the Chamber, the time being 6:41pm  
Cr Marc Sutherland assumed the Chair.

**8.2 AGREEMENT TO ACCEPT LIQUID TRADE WASTE INTO COUNCIL'S SEWER  
FROM BAIADA'S NEW PROCESSING PLANT AT 1154 GUNNEDAH ROAD,  
WESTDALE**

**DIRECTORATE:**

**WATER AND WASTE**

**AUTHOR:**

**Bruce Logan, Director - Water and Waste**

**Reference:**

**Item 8.3 to Ordinary Council 26 April 2022 - Minute No  
112/22**

### MOTION

### Moved Cr North/Cr Brooke

That in relation to the report "Agreement to Accept Liquid Trade Waste into Council's Sewer from Baiada's New Processing Plant at 1154 Gunnedah Road, Westdale", Council agree to accept this waste subject to suitable conditions and Agreements being negotiated with Baiada, and approved by Council, to cater for the various stages of development of the processing plant.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
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1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland

Nil

### 191/25 RESOLVED

Cr Russell Webb returned to the Chamber and resumed the Chair, the time being 6:48pm

## 9 GOVERNANCE, STRATEGY AND FINANCE

### 9.1 LOCAL GOVERNMENT BOUNDARY ALTERATION WITH URALLA SHIRE COUNCIL

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Karen Litchfield, Internal Auditor

**Reference:** Item 6.7 to Ordinary Council 24 February 2009 - Minute No 015/09

#### MOTION

**Moved Cr Sharpham/Cr Brooke**

That in relation to the report “Local Government Boundary Alteration with Uralla Shire Council”, Council agree to the request for alteration of the boundary of the Tamworth Regional Council local government area to permit the transfer of Lot 1 in DP 878529 to the adjoining Uralla Shire Council and submit a joint proposal with Uralla Shire Council under section 218E of the Local Government Act 1993 to the Minister for Local Government for alteration of the boundaries to effect the transfer.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Charles Impey 3. Cr Stephen Mears 4. Cr Brendon North 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

**192/25 RESOLVED**

## 10 COMMUNITY SERVICES

### 10.1 APPOINTMENT OF COMMUNITY MEMBERS TO AUSTRALIA DAY WORKING GROUP

**DIRECTORATE:** CREATIVE COMMUNITIES AND EXPERIENCES  
**AUTHOR:** Barry Harley, Manager - Events

**Reference:** Item 9.5 to Ordinary Council 12 November 2024 - Minute 304/24  
Item 9.4 to Ordinary Council 26 November 2024 - Minute 327/24  
Item 10.1 to Ordinary Council 25 February 2025 - Minute 29/25

#### MOTION

**Moved Cr Sharpham/Cr Impey**

That in relation to the report “Appointment of Community Members to Australia Day Working Group”, Council:

- (i) appoint new members to the Australia Day Working Group as outlined below;
- (ii) confirm that the appointment is for the term of the current Council;
- (iii) congratulate the new appointees and thank them for volunteering their time to Tamworth Regional Council;

(iv) Thank those community members who submitted an EOI but were unsuccessful.

**OUNCILLORS WHO VOTED FOR  
THE DECISION**

1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

**OUNCILLORS WHO VOTED AGAINST  
THE DECISION**

Nil

**193/25 RESOLVED**

**10.2 TAMWORTH REGIONAL PRECINCT ADVISORY COMMITTEES - REVISED TERMS OF REFERENCE AND OPERATIONAL ARRANGEMENTS**

**DIRECTORATE:**

**LIVEABLE COMMUNITIES**

**AUTHOR:**

**Gina Vereker, Director Liveable Communities**

**Reference:**

**Item 10.2 to Ordinary Council 29 April 2025 - Minute No  
98/25**

**MOTION**

**Moved Cr Brooke/Cr Sutherland**

That in relation to the report "Tamworth Regional Precinct Advisory Committees - Revised Terms of Reference and Operational Arrangements", Council:

- (i) adopts the Revised Terms of Reference for Tamworth Regional Precinct Advisory Committees;
- (ii) commences the process to establish the following Precinct Advisory Committees in:  
Barraba;  
Manilla;  
Kootingal/Moonbi/ Bendemeer; and  
Nundle/ Dungowan.
- (iii) adopts the revised boundaries and localities contained within each precinct as indicated on the region map attached to this report; and
- (iv) commences the Expression of Interest process to invite community members to apply for membership of each Precinct Advisory Committee.

**OUNCILLORS WHO VOTED FOR  
THE DECISION**

1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

**OUNCILLORS WHO VOTED AGAINST  
THE DECISION**

Nil

**194/25 RESOLVED**

## 11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

At 6.55pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representations had been received as to whether or not part of the Meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the Council Meeting should not be considered in Closed Council.

### MOTION

#### Moved Cr North/Cr Sutherland

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

OUNCILLORS WHO VOTED <b>FOR</b> THE DECISION	OUNCILLORS WHO VOTED <b>AGAINST</b> THE DECISION
1. Cr Ryan Brooke 2. Cr Charles Impey 3. Cr Stephen Mears 4. Cr Brendon North 5. Cr Matthew Sharpham 6. Cr Marc Sutherland 7. Cr Russell Webb	Nil

#### 195/25 RESOLVED

#### 11.1 TENDER T103/2024 - DESIGN FINALISATION AND CONSTRUCTION OF THE AQUATIC, EDUCATION AND HEALTH CENTRE OF EXCELLENCE - EARLY CONTRACTOR INVOLVEMENT

DIRECTORATE: REGIONAL SERVICES

AUTHOR: Mark Gardiner, Manager - Project Planning and Delivery  
Callum Fletcher, Senior Project Engineer

Reference: Item 8.1 to Ordinary Council 8 August 2023 - Minute No 188/23  
Item 8.4 to Ordinary Council 13 August 2024 - Minute No 198/24

The Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the Local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### 11.2 TENDER T087-2025 - DESIGN AND CONSTRUCT NO.1 OVAL PAVILION UPGRADE

DIRECTORATE: REGIONAL SERVICES

AUTHOR: Mark Gardiner, Manager - Project Planning and Delivery  
Richard Allen, Contract Engineer

The Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the Local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a

commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

## 12 CLOSED COUNCIL REPORTS

### 12.1 TENDER T103/2024 - DESIGN FINALISATION AND CONSTRUCTION OF THE AQUATIC, EDUCATION AND HEALTH CENTRE OF EXCELLENCE - EARLY CONTRACTOR INVOLVEMENT

DIRECTORATE:

REGIONAL SERVICES

AUTHOR:

Mark Gardiner, Manager - Project Planning and Delivery  
Callum Fletcher, Senior Project Engineer

Reference:

Item 8.1 to Ordinary Council 8 August 2023 - Minute No 188/23  
Item 8.4 to Ordinary Council 13 August 2024 - Minute No 198/24

#### MOTION

**Moved Cr Mears/Cr Sutherland**

That in relation to the report “Tender T103/2024 - Design Finalisation and Construction of the Aquatic, Education and Health Centre of Excellence - Early Contractor Involvement”, Council:

- (i) declines to accept any of the tenders submitted in response to the Request for Tender;
- (ii) authorises the General Manager to enter negotiations with one or more of the tenderers with a view to entering into a contract for the Early Contractor Involvement phase;
- (iii) notes the reason for declining to invite fresh tenders and determining to enter negotiations with the current tenderers is due to the project team being confident that through these negotiations an Early Contractor Involvement contract can be agreed; and
- (iv) notes that a future report will be presented to Council advising the outcome of these negotiations, the result of the Early Contractor Involvement phase and, if successful with these, the intention to award a Design and Construct contract and the details of same.

COUNCILLORS WHO VOTED FOR  
THE DECISION

1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

COUNCILLORS WHO VOTED AGAINST  
THE DECISION

Nil

**196/25 RESOLVED**

**Mayor Russell Webb** declared a conflict of interest in this Item of the Business Paper, for the reason that his son is employed by one of the tenderers. Cr Webb further declared that this was a significant, non pecuniary interest and that he would leave the Chamber and not participate in the debate.

Cr Russell Webb left the Chamber, the time being 7:00pm  
Cr Marc Sutherland assumed the Chair.

## 12.2 TENDER T087-2025 - DESIGN AND CONSTRUCT No.1 OVAL PAVILION UPGRADE

**DIRECTORATE:**  
**AUTHOR:**

**REGIONAL SERVICES**

**Mark Gardiner, Manager - Project Planning and Delivery**  
**Richard Allen, Contract Engineer**

### **MOTION**

**Moved Cr Mears/Cr Sharpham**

That in relation to the report “Tender T087-2025 - Design and Construct No.1 Oval Pavilion Upgrade”, Council accepts the tender submitted by Shay Brennan Constructions Pty Ltd (ABN 70 060 780 412) for the lump sum amount of \$1,399,453.85 (excluding GST) for all items associated with the design and construction of the No. 1 Oval Pavilion Upgrade.

**OUNCILLORS WHO VOTED FOR  
THE DECISION**

**OUNCILLORS WHO VOTED AGAINST  
THE DECISION**

1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland

Nil

**197/25 RESOLVED**

Cr Russell Webb returned to the Chamber and resumed the Chair, the time being 7:04pm

## 13 RESOLUTIONS PASSED IN CLOSED COUNCIL

### **MOTION**

**Moved Cr Sharpham/Cr Mears**

That Council move into Open Council.

**OUNCILLORS WHO VOTED FOR  
THE DECISION**

**OUNCILLORS WHO VOTED AGAINST  
THE DECISION**

1. Cr Ryan Brooke
2. Cr Charles Impey
3. Cr Stephen Mears
4. Cr Brendon North
5. Cr Matthew Sharpham
6. Cr Marc Sutherland
7. Cr Russell Webb

Nil

**198/25 RESOLVED**

At 7.05pm the meeting moved back into Open Council.

In accordance with the Tamworth Regional Council Code of Meeting Practice, Section 14.21, the Chairperson provided a summary of the resolutions passed in Closed Council.

**Closure:** There being no further business the Ordinary Meeting of Council concluded at 7.05pm.

Cr Russell Webb, Chairperson

Tuesday, 26 August 2025

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